

Holbrook Board of Selectmen
Minutes of the Regular Session of
Wednesday, June 22, 2016

Present: Matthew V. Moore, Chairman
Kevin J. Sheehan, Vice-Chairman
Daniel F. Moriarty, III, Clerk
Richard B. McGaughey, Associate
Daniel R. Lee, Associate

In attendance: Timothy J. Gordon, Town Administrator
William Smith, Chief of Police
Luke McFadden, Fire Chief
Stephan Hooke, Director, Communications Dept.
Benjamin Ecord, Superintendent of Public Works

The meeting was called to order at 7:00 p.m. by Chairman Moore, in the Selectman Noel C. King Meeting Room, Holbrook Town Hall, Floor 3R, 50 North Franklin Street, Holbrook, MA 02343, and began with the Pledge of Allegiance.

Town Administrator Gordon reported that:

- There will be a Hazardous Waste Day on Saturday, June 25th, from 9 am – 1 pm at the old landfill on Maple Ave.
- The Historical Society will hold its Annual Strawberry Festival on June 25th from 1 pm – 4 pm at the Roberts School
- The Town has been notified that it has been awarded a Community Development Block Grant, in the amount of \$710,496, jointly with the Town of Rockland
- Mary Clougher ran another great Flag Day celebration at the South School
- The Union Street renovation project is scheduled on the TIP for FY2021
- The Selectmen have a contract for the Laurel Park water main project to sign
- Atty. Mark Bobrowski attended an Economic Development Advisory Board meeting to discuss the re-zoning of the whole Town. Discussion will also take place about repurposing the Kennedy and South Schools and issuing an RFQ for both buildings.
- Peter Brown, Esq., will be in next week for training on receivership. Recently, \$50,000 was received from one property.

Certificates of Recognition were presented to Police Officers BRIAN M. MACGREGOR and ANDREW W. MARTINS for their exemplary service on the evening of April 29, 2016. Chief Smith explained that the officers worked together to calm an individual who was threatening himself with a knife, thereby preventing harm to that individual and those present.

Ruth Davey, who works in the Community Development Office, requested an increase in her hourly rate of pay, to be consistent with the Principal Clerk Part-Time under the Salary Administration Plan. She is paid through a grant, and not from the Town's budget. Wayne Darragh, the Community Development Director, wrote a letter supporting her request. Her last raise was in 2012.

MOTION: By Mr. Moore, second by Mr. Lee, to grant the request for an increase in Ruth Davey's hourly pay rate from \$17.78 per hour to \$18.87 per hour, keeping her in line with the hourly rate voted for the Principle Clerk Part-Time at the town meeting on May 11, 2016

VOTE: 5:0

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Superintendent Ecord recommended that MR. JOSEPH BARRY be hired to fill the position of CRAFTSPERSON/LABORER in the Public Works Department, noting that he is familiar with Holbrook and a great fit for the department.

MOTION: By Mr. Moore, second by Mr. Moriarty, that the Board accept the recommendation of the Superintendent of Public Works to hire Mr. Joseph Barry to fill the position of Craftsperson/Laborer in the Public Works Department, beginning in July 2016

VOTE: 4:0:1 (Mr. Lee abstained)

SENDHI CORP. dba HOLBROOK FOOD MART:

Present: Matthew Porter, Esq., and Jitendra Patel

The legal notice published in the newspaper was read.

MOTION: By Mr. Moriarty, second by Mr. Sheehan, to open the hearing

VOTE: 5:0

Mr. Porter reviewed the application and explained that the request is to go from a beer and wine package store to an all alcohol store by transferring the all alcohol license from 41 Plymouth Street to 855 So. Franklin Street, and requesting a pledge of the license. Mr. Patel signed an affidavit that the beer and wine license will be surrendered if the transfer of the all alcohol license is approved.

No comments were offered or received from the church or school listed on the list of abutters. One person present spoke against a full alcohol license and the problems he felt it would cause. The Police Chief said that the amount of crime at that location is no different than other areas of town. There has been one drug offense in the last two years. It was noted that it is already a beer and wine package store.

MOTION: By Mr. Moore, second by Mr. Moriarty, to approve the application of Sendhi Corp. dba Holbrook Food Mart (Manjulaben Patel, Manager), 855 South Franklin Street, to transfer the All Alcohol Package Store License currently held in the name of Holbrook Package, Inc. dba Holbrook Package Store, 41 Plymouth Street, change the location to 855 South Franklin Street, and Pledge the License to Rockland Trust, and forward the application to the Alcoholic Beverage Control Commission (ABCC) for consideration

VOTE: 5:0

MOTION: At 7:30 pm, by Mr. Moriarty, second by Mr. Sheehan, to close the hearing

VOTE: 5:0

Members of the Planning Board were present for a joint meeting to fill a vacancy on the Planning Board and appoint the Associate Member.

Present: Planning Board members Wayne Crandlemere, Paul Currie, Michelle Duggan and John Callahan; and Mr. David LaMarco and Mr. Vincent Ventosi

MOTION: At 7:31 pm, by Mr. Sheehan, second by Mr. Moriarty, to open the joint meeting

VOTE: 5:0

Mr. Crandlemere explained that the Planning Board is recommending the appointment of Mr. LeMarco as the regular member of the Planning Board, and Mr. Ventosi as the Associate Member.

Mr. Ventosi was introduced and his experience was discussed briefly.

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MOTION: Made and seconded, to accept the recommendation of the Planning Board to appoint Mr. Vincent Ventosi as the Associate Member of the Planning Board, with a term to expire on June 30, 2017

JOINT VOTE: Unanimously in favor – Planning Board 4 members, Selectmen 5 members

Mr. LaMarco was introduced, and his experience was briefly discussed.

MOTION: Made and seconded, to appoint Mr. David LaMarco to fill the vacancy on the Planning Board, with a term to expire on April 4, 2016

JOINT VOTE: Unanimously in favor – Planning Board 4 members, Selectmen 5 members

Mr. Crandlemere is providing the Town Clerk with a resignation letter, and the new members are being sworn in immediately by the Town Clerk.

MOTION: By Mr. Moore, second by Mr. Moriarty, to close the joint meeting with the Planning Board (and the Planning Board is continuing its posted meeting downstairs)

VOTE: 5:0

Paul Anastasio, Senior Vice-Commander, Andy Best, Commander, and Julie Basler, Clerk, were present representing the Building Association William B. Dalton Post 137 American Legion, Inc., about plans for a FREEDOM FESTIVAL and 5K RUN fundraisers on July 9, 2016 at 777 Plymouth Street. There was an application submitted for a ONE DAY SPECIAL LICENSE for alcohol to be served outside. They are planning live entertainment, a 40 x 80 ft. tent, 105 parking spaces, charging a \$20 entrance fee, and want to sell alcohol. Mr. Gordon said the ABCC was contacted and provided certain guidelines that will be incorporated into any motion the Board will make, if approving the request. The guidelines were discussed. The Building Inspector advised that there is a by-law that requires that all parking be on premise. There is to be no parking on Route 139. Discussion took place about the required number of details, and Chief Smith recommended 2 ½. The bar inside the building will be closed, and porta-johns will be available. There is no Town requirement that the festival itself be approved.

MOTION: By Mr. Moore, second by Mr. Moriarty, that the Board approve a special alcohol license for the Building Association of the William B. Dalton Post 137 American Legion, Inc. for an outdoor Freedom Festival from 1:00 pm to 9:30 pm on Saturday, July 9, 2016, at 777 Plymouth Street, with the following stipulations:

- The alcohol to be served under this license shall be purchased separately from that purchased under the existing Veterans Club License
- The alcohol for this event must be kept separate from the Club's existing licensed premise
- The alcohol is to be kept in a secure area, isolated from the general public
- The alcohol is to be kept cold
- No alcohol will be served or consumed in the front of the building (cones or ropes will designate restricted area on each side of the building)
- 2 ½ police details will be on site from the start until 9:30 pm or until the crowd disperses (whichever is later)
- Per Town of Holbrook Zoning by-laws, all parking for the event must be on premise; there is to be no parking on Route 139
- Noise levels must comply with the current Board of Health noise level requirements
- Emergency vehicle access shall be maintained at all times

VOTE: 5:0

Mr. Gordon explained that there was a meeting recently with New England Medical Billing (NEMB), the company that processes and collects the Fire Department’s AMBULANCE BILLING. Discussion took place explaining the quarterly abatements and why those amounts are not collectible. Some uncollectible amounts are forgiven (e.g. seniors), larger amounts go to collection, but are not collectible, and other adjustments are due to contracts with an approved rate. In FY2016 to date, \$1.1 million has been billed and \$584,000 has been collected. Medicare is the standard that is used to set the rates, and NEMB is recommending that Holbrook’s rates be increased at this time to keep up with the usual and customary rates in the area and the trends in the industry. Chief McFadden presented a chart comparing the current fees with suggestions and a recommendation from NEMB.

MOTION: By Mr. Moriarty, and seconded, that the Board of Selectmen accept the recommendation of New England Medical Billing for the rates for FY17, as printed on the spreadsheet:

Procedure Code	Description	Current Fee	New Fee 7/1/2016
A0429	BLS Base Rate	\$830	\$1,003.38
A0427	ALS1 Base Rate	\$1,017	\$1,191.53
A0433	ALS2 Base Rate	\$1,427	\$1,724.55
A0425	Mileage	\$21	\$25
93000	Cardiac Monitoring	\$179	\$215
A0392	Defibrillator	\$152	\$182
A0394	IV Therapy	\$152	\$182
A0396	Airway	\$152	\$182
A0422	Oxygen	\$100	\$120
A0424	Extra Man	\$268	\$322
A0382	BLS Disp. Supplies	\$63	\$76
A0398	ALS Disp. Supplies	\$63	\$76
A0999	Longboard	\$47	\$56
A09991	Extrication	\$189	\$227

VOTE: 5:0

Chief McFadden submitted one year-end appropriation transfer request, which was discussed.

MOTION: By Mr. Moore, second by Mr. Moriarty, to grant the request to transfer \$3,623.67 from EMT Training 01-230-5113-001, to be transferred to EMT Expenses 01-230-5421-000, in order to pay for ambulance repairs and needed medical supplies

VOTE: 5:0

It was discussed that there is one vacancy on the COUNCIL ON AGING. Four residents have asked to be appointed. After reviewing the letters received, the Board indicated that there were four good candidates, but felt that Cindy Brennan would be a good fit at this time. They thanked all who indicated interest in an appointment.

ANNUAL APPOINTMENTS:

MOTION: By Mr. Moore, second by Mr. Sheehan, to approve the following appointments, effective July 1, 2016 until June 30 of the year indicated:

Town Accountant	Bethiny Moseley	2019
Animal Control Officer	Laurice Hedges	2017
Assistant Building Inspector	Arthur Boyle	2017
Emergency Management Director	Richard Reuss	2017
Field Driver/Pound Keeper	Laurice Hedges	2017
Norfolk County Advisory Board Rep.	Daniel R. Lee	2017
Parking Clerk and Hearings Officer	Jeanmarie Tarara	2017
Plumbing & Gas Inspector	John Callahan	2017
Assistant Plumbing/Gas Inspector	Mark J. Grzybinski	2017
Public Works Supervisor	Daniel Daly	2017
Sealer of Weights and Measures	D. Leo Donovan (Interim)	2017
Deputy Sealer of Weights and Measures	D. Leo Donovan	2017
Town Counsel	Murphy, Hesse, Toomey and Lehane	2017
Veterans' Agent	Leo A. Fuller	2017
Wiring Inspector	Alfred G. Oswald	2017

VOTE: 5:0

MOTION: By Mr. Moore, second by Mr. Sheehan, to appoint Daniel F. Moriarty, Jr. to the position of **BUILDING INSPECTOR**, with a term to expire on June 30, 2017

VOTE: 4:0:1 (Mr. Moriarty abstained)

MOTION: By Mr. Moriarty, second by Mr. Sheehan, to approve the following appointments, effective July 1, 2016 until June 30 of the year indicated:

Board of Registrars	Soteria George	2019
Conservation Commission	Joseph A. Davenport	2019
	Jason M. Pukt	2019
Constables	Ralph J. Colarusso	2017
	Paul Kennedy	2017
	Jerold Loomis	2017
	Mark Shanly	2017
Council on Aging	Catherine Brennan	2017
	Louise Currie	2017
	William Currie	2017
	Robert Matson	2017
	Raymond Molling	2017
	Gary Newton	2017
	Mary E. Pacuska	2017
	Monica Scanlan	2017
	Pauline Smith	2017
	Jerane Swanton	2017
	Cynthia M. Brennan	2017

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Emergency Management
Auxiliary Police Officers

Toni Cann	2017
Vincent A. Digiacommo	2017
Michael Malvesti	2017
Donald McCabe	2017
Richard Reuss	2017
Danny Steele	2017
Scott Stuart	2017
Dennis Sullivan	2017
Kenneth Terrill, Jr.	2017
Shane M. Tiberio	2017

VOTE: 5:0

MOTION: By Mr. Moore, second by Mr. Sheehan, to approve the following appointments, effective July 1, 2016, with a term to expire on June 30 of the year indicated:

Special Police Officers	William A. Keegan, Jr.	2017
	Richard Reuss	2017
	Dennis Sullivan	2017
	James Gramm	2017
	Armando Soto, Jr.	2017
	Gary Lawcewicz	2017
	Robert Demarco	2017
	Danny Steele	2017
	Kenneth Terrill, Jr.	2017
	Robert Sulprizio	2017
	Joshua Reilly	2017
	James Hannon	2017
	Daniel Hackett	2017
Holbrook Historical Commission	Esther L. Tucker	2019
	David O. Dingley	2019
Local Emergency Planning Committee	Matthew V. Moore	2017
	William J. Smith	2017
	Benjamin F. Ecord	2017
	Luke McFadden	2017
	Brian Macauley (FD)	2017
	Paul Callinan (BOH)	2017
	Richard Reuss (EMD)	2017
Permanent Cable Television Advisory	Keith O'Brien	2019
	Paul Digirolamo	2019
Recreation Commission	Joan M. Brown	2017
	John Flanagan	2017
	Annette Grennan	2017
Town Forest Committee	David O. Dingley	2019
Town Scholarship Committee	David O. Dingley	2019
	Linda Austin	2019

VOTE: 5:0

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MOTION: By Mr. Moore, second by Mr. Moriarty, to appoint Michael Lee as a **SPECIAL POLICE OFFICER**, with a term to expire on June 30, 2017

VOTE: 4:0:1 (Mr. Lee abstained)

MOTION: By Mr. Lee, second by Mr. Moore, to approve the following appointments, effective July 1, 2016, with a term to expire on June 30 of the year indicated:

Zoning Board of Appeals	James A. Day	2019
	Scott McLellan – Associate Member	2017
Capital Improvements Planning Committee	Michael Fleming, Citizen at Large	2017
	Danh Nguyen, Citizen at Large	2017
	Town Accountant Bethiny Mosely (ex-officio)	
Energy Committee	Matthew V. Moore	2019
	Thomas J. Taylor	2019

Permanent School Building Committee – Voting members:

Member knowledgeable in educational mission and function of facility	Beth Tolson	2019
Member of Community – Construction/Facilities Management	James Day	2019
Member of Community – At Large	Stephanie Trowbridge	2019

VOTE: 5:0

MOTION: By Mr. Sheehan, second by Mr. Lee, to approve the following appointments, effective July 1, 2016, with a term to expire on June 30 of the year indicated:

<u>Capital Improvements Planning Committee</u> – Daniel F. Moriarty, III, Selectmen’s Rep.	2017
<u>Permanent School Building Committee</u> – Daniel F. Moriarty, Jr. – Representative Of Office authorized by law to construct school buildings	2019

VOTE: 4:0:1 (Mr. Moriarty abstained)

Chief McFadden reported that the fire prevention program is under way, they are still working on getting the new engine, and offered kudos to Steve Hooke, the Communications Director, for working out a radio issue with the vendor.

Chief Smith said it is a busy season with patrols and youth violations. An issue on North Shore Road was addressed. The Sheriff’s Department assisted the Town by holding a prisoner from a domestic issue. There is a blood drive at the Public Safety Building for Dana Farber on July 10th at 10 am. He expects to confirm the August 1st academy for the two new recruits.

Director Hooke reported that the equipment grant for dispatch for Canton Fire has been submitted. The car seat program will be starting up in July, supplying free seats to those who need them (by appointment).

Superintendent Ecord reported on the upcoming hazardous waste and yard waste collections. The department has been sweeping the streets, doing road repairs, maintaining the fields, and maintaining Castle Canyon with new wood chips.

The water main project for LAUREL PARK was discussed. It is a small project that does not require an outside engineering firm.

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MOTION: By Mr. Moriarty, second by Mr. Sheehan, that the Town vote to award the water main installation project for Laurel Park to Celco Corp. for \$108,000

VOTE: 5:0

Mr. Moriarty asked what the plans are to move equipment into the new Pre-K to 12 school building. Mr. Gordon will reach out to Joel Seeley, the project manager. Mr. Moore said the project is not at that stage yet.

MOTION: At 8:30 pm, by Mr. Moriarty, second by Mr. Lee, to adjourn the meeting

VOTE: 5:0

Daniel F. Moriarty, Clerk

Documents:

Request for wage increase (Community Development)

Sendhi Corp. alcohol application info

Dalton Post special alcohol license application

Planning Board appointment recommendations

Ambulance rate information

Appropriation transfer request

PWD recommendation to fill position

List of appointments